MV Award

Volunteer Timesheet

Please retain in Volunteer's personal file and use to keep a record of all hours volunteered for your organisation. This should include time spent at training sessions, supervision, meetings & may also include travel time.

Name of Volunteer:			
Volunteer Role:			
Start Date:			
Date	**No of hours**	**Cumulative total**	**Supervisor's Initials**

Timesheets for Inverness and Ross-shire should be returned along with Certificate Request Form to: Volunteering Highland, 1a Millburn Road, Inverness IV2 3PX

Millennium Volunteers

Volunteer